



CYPRUS GOLF FEDERATION

HOW TO GUIDES

for
DataGolf Administrators – Club Area
&
Licensed CGF players – MyCGF

Version 1.2
15 October 2020



CYPRUS GOLF FEDERATION

How to Guides

A series of How to Guides for DataGolf administrators and MyCGF users. The guides use sample screenshots showing actual records, processes and results. The players whose records are on display have given their permission for them to be on public view.

DataGolf and MyCGF are ever evolving and improvements continue to be made to make the user experience and functionality as friendly and usefull as possible, whilst maintaining the required standards of the WHS. As and when CGF releases new functions, DataGolf administrators and MyCGF users will benefit from those features.

Individual MyCGF users have limited access to some functions and at the top of each guide there is a short note that identifies if the function is available for DataGolf administrators or general users. Whilst not all of the functions are available right now, new features are work in progress and undergoing testing on a continuous basis.

We hope this guide will enable all users the opportunity to become familiar with the current application and have early sight of new features which lie ahead.

CGF HR&CRC
6 October 2020

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How to Guide # 1 - An overview of MyCGF – Your personal DataGolf Portal.

The MyCGF portal permits Federated Members of the CGF to view their Results, WHS Index, Handicap history and the self-submission of handicap qualifying scorecards.

MyCGF incorporates historical playing records from the European Golf Association (EGA) Handicap System updated to the World Handicap System (WHS) in May 2020.

In order to access and use the MyCGF portal, it is imperative that you ensure the DataGolf administrator at your club has registered a valid and correct email address in your personal profile, in their database. Shared email addresses are allowed; however, you will need access to the email in order to complete the initial Registration and Activation process.

To start using the portal you must first complete the Registration process.

Registration Requirements

1. In order to register in MyCGF you must first know your federated number, you can ask your Home Club's Handicap Administrator or use the Search facility under "HANDICAPPING & RULES" → "National Hcp Listing" on the CGF website.
2. It is also necessary that you have a current and correct email address registered with the Federation through your Home Club. For security and confidentiality purposes, the registration process will only be completed once you have confirmed the registration, by replying to an email.

Note that Registration will not be possible when:

- a. The federation number does not exist, or
- b. The federated member is already registered, in which case you must use Login to access your Player Area, or
- c. The federated member does not have a valid email address - in which case you should contact your Home Club to update your email. Until this is updated, you cannot continue or complete the registration process.

Registration Process

3. Enter your federated number and click "Register" so that the system can verify that your data is valid. Check your data, If the verification is successful, the data for registration is shown:
 - a. Name of the Federated Member
 - b. Federation Number
 - c. Home Club
 - d. Federated Member Email (for reasons of confidentiality, it is only partially shown. Should that appear not to be correct stop this process and contact your Home Club to check and update your email).
 - e. Confirm Registration
 - f. Click after verifying that the displayed data is correct.
 - g. A mail message will be sent - check your mailbox.
 - h. Click the link in the mail message to confirm your email address and to continue with the registration process.
 - i. Define and confirm your access password. (Do not forget it!!)
 - j. You must also acknowledge and accept the conditions shown and click Create User.

A message informing you that the process has been completed will then be displayed.

Once you are registered and have activated your account. The next time you access the portal with your federation license number and your password, you will land on your personal Player Area. Here you will see tabs for the following areas (top right corner):



Home

It is recommended that you read and understand the Terms and Conditions.

Profile

1. Select the Profile tab and review your personal profile details.
2. If you wish to edit any entries select the "Edit Profile" button.
3. You can only edit the following fields: Address, City, Zip Code, District, Country, Email and Phone.

4. If your Birth Date is incorrect, select the "Request correction" button, complete corrected details and then select "Ask for correction".
5. If you wish to add an image of yourself select the image upload button and follow the onscreen instructions.
6. A number of buttons have been pre-checked, we recommend you do not uncheck any boxes as you may not receive future information releases.
7. Once you have completed any edits select the Save button and you will be returned to the Player Area Profile page.
8. You will be able to see your updated profile information.
9. The club DataGolf installation will auto update any edits you might make.

Results

The Results page contains your Player Record where you can check your results, WHS history and your handicap charts.

Results. All competition and EDS results entered into DataGolf.

1. Select any Tournament to review the scorecard.
2. Select Scorecard and scroll across Info, Statistics or All scores to further review data.
3. Select X Scorecard to return to the full results record.

WHS Index. The WHS page contains your HI record calculated under WHS.

1. Select any Tournament to review the scorecard.
2. Select Scorecard and scroll across Info, Statistics or All scores to further review data.
3. Select X Scorecard to return to the full handicap records.

Charts. The Charts tab includes Player Graphs so you can review all your handicap movements.

1. Select the Type button and change HCP to SGD to review your score differential.
2. Select or hover over any of the content to see a drop-down menu review of that entry.
3. Double click to review the Scorecard behind the results menu.
4. To exit Charts, select the X in your browser window.

Scorecards

This function enables you to register and submit individual casual round scores. It only permits scorecard entry for CGF member courses. For a full narrative of how to register and submit a scorecard select the Help button or view [How to Guide #2](#).

Marker

You are required to enter details of your Marker who must be a player that holds an active CGF Federation Licence and is also registered as a MyCGF user. Your club admin has the authority to review and challenge any individual round scores to ensure they are not being used to manipulate handicaps.

Image

You can import an image of your scorecard to supplement the score entry.

Definitions

This tab shows the course Definitions information of the round played.

Further Notes on Scorecards

1. Self-submission of score cards relies upon the Integrity of the player and marker. Club administrators and CGF HR&CRC will monitor submission of individual scores and will investigate any suspicious or manipulative activity.
2. Card submission "time window": Cards should be submitted by midnight local time on the day of play for inclusion in the nightly server handicap updates. Cards can only be submitted on the registered day of play. Older cards will not be accepted.

Payments

Shows the Federation Fee payments made against your profile.

Exit

Log off your personal area of MyCGF, enjoy your game!!

End

How to Guide # 2 - Register a round and Submit an individual scorecard using MyCGF.

Function available to all active CGF Federated players.

An Individual scorecard may also be referred to as General Play card, Supplementary Card or Extra Day Scorecard (EDS).

Step 1

1. Log in to MyCGF.
2. Go to the Scorecards tab and press Enter.
3. Select "Register New Scorecard".

The screenshot shows the 'Register new scorecard' form. At the top, there is a button labeled 'Register new scorecard' and a 'Help' button. Below this is a section titled 'Scorecards Registration'. It contains a table with columns: Date, Description, Status, Send, and Options. The table is currently empty, with a message 'No data available!'. Below the table, there is a 'Row count' dropdown menu showing '21'. At the bottom left, there is a copyright notice: '© 2020 - CGF - Ver. 2 (10/19)'.

Step 2

1. Enter the date of the Round.
2. You can pre-register one day in advance or register on the day of play.
3. You cannot register a card the day after you have played.
4. Enter the tee time
5. Enter a Description: "EDS" – is sufficient.
6. Select the course and tees you play from, number of holes and Type format.
7. HCP field populates automatically.
8. Select HCP round, the default is "Yes" which signifies this will be a handicap qualifying round.
9. Select Save.

There is no need to use the system for rounds which are not qualifying.

The screenshot shows the 'Register new scorecard' form with the following fields filled out: 'Score Date' is '2020-06-11' and '10:00'; 'Description' is 'EDS'; 'Course' is 'Secret Valley GC - YELLOW'; 'Holes' is '18 Holes'; 'Type' is 'Stabl. Net'; 'HCP' is '19.7'; and 'HCP round' is 'Yes' (selected). There are 'Save' and 'Cancel' buttons at the bottom left.

Step 3

You will now be prompted to enter your markers CGF Federation number (in this example we have used federation number 1), then select Validate.

1. The Marker will receive notification that they have been registered as the Marker for this round.
2. The Marker's details will populate automatically. If that is the correct person then select

“Save/Recalc” then “Exit”.

The screenshot shows the 'Marker' registration interface. At the top are tabs for 'Score', 'Marker' (selected), 'Image', and 'Definitions'. Below the 'Marker' tab, there is a 'Marker Fed No.' field with the value '1' and a 'Validate' button. Further down, the marker's details are displayed: 'Name' (Nicolas Rossides), 'HCP' (26.9), 'Fed no' (1), and 'Club' (NGC). At the bottom, there are 'Save/Recalc' and 'Exit' buttons.

Note: Only active CGF federated players registered with MyCGF may be used as markers and the marker MUST additionally be registered as a MyCGF user.

Step 4

1. Now complete the scorecard with hole by hole entry using the + - options.
2. Once you have completed the front 9 select “Save”.

The screenshot shows the 'Score' entry interface. At the top are tabs for 'Score' (selected), 'Marker', 'Image', and 'Definitions'. Below the 'Score' tab, there is a 'Save/Recalc' button and an 'Exit' button. The main area is a table for entering scores for 10 holes. The table has columns for '#', 'PAR', 'SI', 'Mts.', 'Score', 'No score', and 'Res.'. The 'Score' column contains input fields with minus and plus buttons. The 'No score' column contains toggle switches. The 'Res.' column contains a 'Par' button. The table data is as follows:

#	PAR	SI	Mts.	Score	No score	Res.
1	4	17	245	- 5 +	<input type="checkbox"/>	<input type="button" value="Par"/>
2	5	5	442	- 5 +	<input type="checkbox"/>	<input type="button" value="Par"/>
3	4	13	278	- 4 +	<input type="checkbox"/>	<input type="button" value="Par"/>
4	3	9	145	- 3 +	<input type="checkbox"/>	<input type="button" value="Par"/>
5	4	3	308	- 4 +	<input type="checkbox"/>	<input type="button" value="Par"/>
6	3	15	117	- 3 +	<input type="checkbox"/>	<input type="button" value="Par"/>
7	4	11	284	- 5 +	<input type="checkbox"/>	<input type="button" value="Par"/>
8	4	7	310	- 4 +	<input type="checkbox"/>	<input type="button" value="Par"/>
9	5	1	451	- 6 +	<input type="checkbox"/>	<input type="button" value="Par"/>
OUT	36		2580	<input type="button" value="Save"/>		0
10	3	14	154	- +	<input type="checkbox"/>	<input type="button" value="Par"/>

Step 5

1. Now complete the remaining holes.
2. Correct any errors NOW.
3. Select "Save/Recalc".

9	5	1	451	- 6 +	<input type="checkbox"/>	
OUT	36		2580	Save		0
10	3	14	154	- 3 +	<input type="checkbox"/>	
11	4	2	337	- 5 +	<input type="checkbox"/>	
12	4	8	251	- 5 +	<input type="checkbox"/>	
13	5	6	436	- 5 +	<input type="checkbox"/>	
14	3	18	134	- 3 +	<input type="checkbox"/>	
15	4	12	322	- 4 +	<input type="checkbox"/>	
16	3	16	123	- 3 +	<input type="checkbox"/>	
17	4	4	289	- 5 +	<input type="checkbox"/>	
18	5	10	424	- 6 +	<input type="checkbox"/>	
IN	35		2470			0
OUT	36		2580			0
Total	71		5050			0

PAR Net ☐

Save/Recalc Exit

Step 6


1. The scorecard will now show the completed score and points as appropriate.
2. Select "Save/Recalc".
3. Select "Exit".

OUT	36		2580	Save		24
10	3	14	154	- 3 +	<input type="checkbox"/>	3
11	4	2	337	- 5 +	<input type="checkbox"/>	2
12	4	8	251	- 5 +	<input type="checkbox"/>	2
13	5	6	436	- 5 +	<input type="checkbox"/>	3
14	3	18	134	- 3 +	<input type="checkbox"/>	3
15	4	12	322	- 4 +	<input type="checkbox"/>	3
16	3	16	123	- 3 +	<input type="checkbox"/>	3
17	4	4	289	- 5 +	<input type="checkbox"/>	2
18	5	10	424	- 6 +	<input type="checkbox"/>	2
IN	35		2470			23
OUT	36		2580			24
Total	71		5050			47

PAR Net ☐

Save/Recalc Exit

Step 7



1. Your scorecard now needs to be sent to the server.
2. You will see an entry under “Status” (in this case “To be Sent (HCP)”), and under “Send” column an arrow graphic.
3. You MUST now select the arrow as part  of the process of sending to the server.

Step 8

1. The next screen shows a resumé of your entry.
2. Select the Red button “SEND” to finalise the process.

[Register new scorecard](#) [Help](#)

Scorecards Registration

Date	Description	Status	Send	Options
2020-06-11	EDS (Secret Valley GC)	To be sent (HCP)		

<< < 1 > >> Go to page: Row count: Showing 1-1 of 1

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Name
BROMLEY, Peter

Fed N.
719

Date
2020-06-11 10:00

Description
EDS

Course
Secret Valley GC - YELLOW

Holes
18 Holes

HCP Round
Yes

[Send](#) [Cancel](#)

Step 9

Success!!

When you see this display your new scorecard has been automatically approved. If not go back over the previous Steps until you succeed.

Scorecards Registration

Date	Description	Status	Send	Options
2020-06-11	EDS (Secret Valley GC)	Approved (HCP)	-	-

<< < 1 > >> Go to page: Row count: Showing 1-1 of 1

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Step 10

1. Now navigate out to your Results.
2. Your scorecard will show at the top of your Results History.
3. You will see that the final column SD (Score Differential) is empty and does not show a calculation.
4. The SD will appear the next morning, once the nightly handicap update has run and populate your WHS Index page.

Cautionary warning:

Self-submission of Individual scorecards relies upon your Integrity so please ensure you have completed your hole by hole score entries correctly. Once submitted you are not able to amend the entry.

You should submit your scorecard as soon as possible on the day of play, after completion of your round, and before midnight (local time).

End

How to Guide # 3 - Award an initial Handicap Index (HI).

Full function available to DataGolf admin, Scorecard registration function available to all active Federated players.

Step 1

1. A player can submit their First scorecard for Handicap purposes using MyCGF, by registering a new scorecard in the same way as when submitting any other qualifying scorecard. ([How to Guide # 2](#))
2. It is recommended that a HI for a new player begins with an 18-hole score.



Step 2

1. The player completes the scorecard submission and that is the limit of their involvement, the remaining actions are restricted to DataGolf Admins.
2. Once submitted the next card will display in the Club Area (Restricted access) under Configuration → Administration → Initial Handicaps.
3. Review the submission.
4. If you have knowledge of the players previous golf experience you can manually adjust the suggested HI at this point.
5. Do so if you feel the new HI will better reflect their starting ability.
6. If you opt to overwrite the initial handicap we recommend only lowering and not increasing the HI.
7. Select Confirm.

Federation Number 4437

Date: 2020-08-29 09:14

New HCP: 21.5

Transaction silently rolled back because it has been marked as rollback-only

Results							
Date	Description	Course	Holes	HCP	Gross	Stabl.Net	Score Diff
2020-08-29 07:00:00	EDS test	Elea GC	18	54	93	67	25.5

<< < 1 > >> Go to page: 1 Row count: 25 Showing 1-1 of 1

Step 3

Once confirm has been selected the submission displays within Single Scores Approval, and the Player Records, Results and WHS Index record will update.

Single Scores (General)							
<div>Search</div>							
Single Scores (General)							
Date	Name	No.	Club	Course	Holes	Reg.Data	Status
2020-08-29	TAHINOPITTAS,Petros	4437	000	Elea GC - ORANGE	18	2020-08-29 11:11	Approved (HCP)

Step 4

1. You can review the submission by selecting the players name.
2. Once finished select Exit.

Individual Scores - Approval

Player

Fed Code

4437

Score Date

2020-08-29 07:00

Name

TAHINOPITTAS,Petros

Registration Date

2020-08-29 09:11:32

HCP

54

Play HCP

56

Description

EDS test

Score

Course

Elea GC - ORANGE

Gross

93

Medal Net

37

Stableford Gross

14

Holes

18

Stableford Net

67

Bogey PAR

15

Marker

Name

BROMLEY,Peter

HCP

17.8

Fed Code

719

Club

002

Scorecard Image

Check score in Central System

Approved

Exit

11

Step 5

1. Go to Reports → Player List, type the player federation number into search and select the player - you arrive at this display.
2. You can see that under HCP a Valid handicap is displayed.

The screenshot shows the 'Club Area' interface. On the left is a sidebar with navigation links: Home, Reports (expanded), Players List, Other Clubs Players, Tournaments, Clubs, Courses, Statistics, and Administration. The main content area is titled 'PLAYER RECORD' and features a player profile for 'TAHINOPITTAS, Petros' from 'Cyprus'. The profile includes a club logo, a 'NUMBER AND CLUB' section with details '4437 (Active)', 'CGF', and 'SUB21 (2000-01-01)', and an 'HCP' section showing '21.9 (Valid)' and 'Amateur'. Below the profile are four buttons: 'HCP Adjustment', 'Export HCPs', 'HCP Certificate', and 'Import Scores'. At the bottom, there are five expandable tabs: 'Results', 'WHS Index', 'Charts', 'EGA Handicap', and 'Audit', each with a downward arrow.

Step 6

The confirmed submission now appears under the Results and WHS Index tabs, without having to wait for the overnight handicap update run.

The player now has a WHS HI and can compete worldwide using their valid handicap index.

End

How to Guide # 4 – How to Import Scores

Function available to Club Admin only.

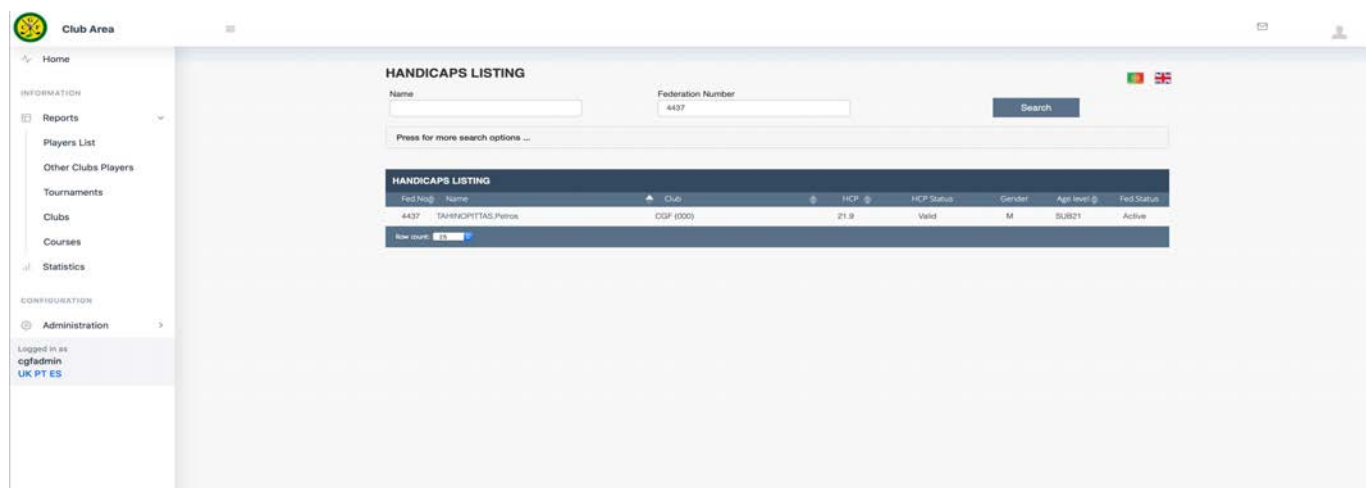
This function is **ONLY** available to your Club DataGolf admin staff and will **NOT** be available to individuals.

This process is used to either;

1. Import scores for a player who holds a WHS handicap from a federation outside of the jurisdiction of the CGF. Such players are required to present a Handicap History showing upto their last 20 acceptable qualifying rounds, or
2. Import scores presented by players who have been playing off island. The player presents a certified scorecard to his home club and it becomes a Club DataGolf Administrators task to populate the players record.
3. The same step process applies to either situation.

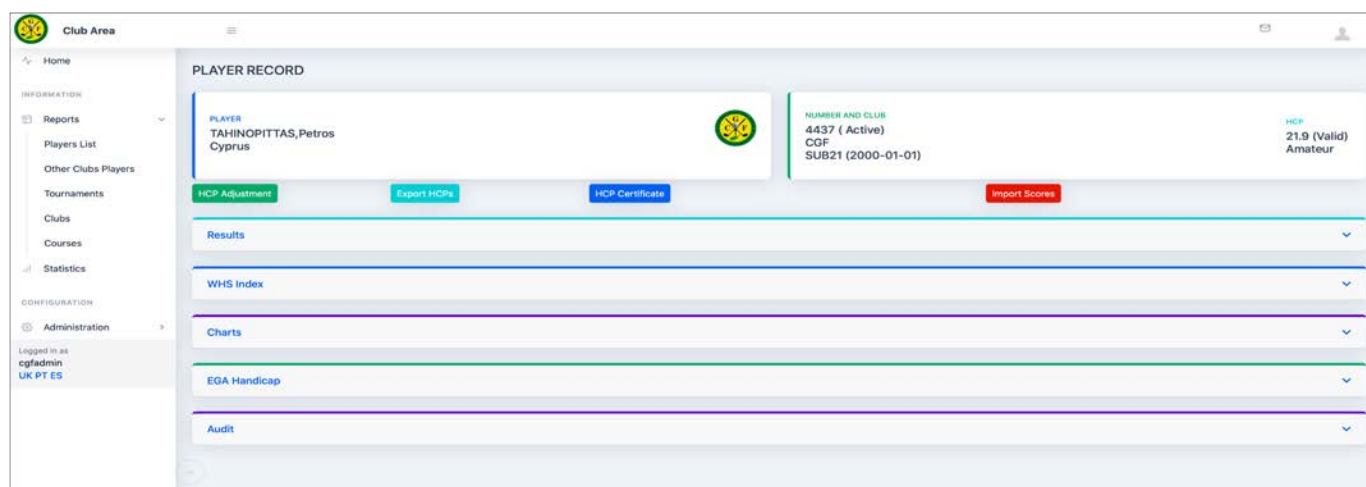
Step 1

1. Select the player from the Players List in the Club Admin area.
2. Enter on the players Name to move to the next menu.



Step 2

1. Now select the red Import Scores button.



Step 3

1. A drop-down menu appears with three options, these are methods to import scores, they are - By Score Differential, By Adjusted Score or By Stableford Net.
2. The players history record or scorecard *provided by the player* must contain sufficient information for you to be able to populate a new record.

The screenshot shows the 'Club Area' interface. On the left is a sidebar with navigation links: Home, Reports, Players List, Other Clubs Players, Tournaments, Clubs, Courses, Statistics, and Configuration. The main area displays the 'PLAYER RECORD' for 'TAHINOPITTAS, Petros' from Cyprus. A modal window titled 'Import Scores' is open in the center. It contains three radio buttons: 'By Score Differential' (selected), 'By Adjusted Gross', and 'By Stableford Net'. Below these are input fields for 'Date and Hour', 'Description', and 'Score Differential'. At the bottom of the modal are 'Confirm' and 'Cancel' buttons. The background interface shows various tabs for the player's record, including 'Results', 'WHS index', 'Charts', 'EGA Handicap', and 'Audit'. On the right side of the background, there is a summary box showing 'HCP 21.9 (Valid) Amateur' and an 'Import Scores' button.

Step 4

All three methods use a similar process but require varying amounts of effort and input.

Method 1 – By Score Differential

This is the simplest method and normally used where the player has provided a Handicap history record showing the SD for each round on record.

1. For an incoming player with an established history you will need to enter up to 20 scores to ensure that DataGolf has suitable history to correctly calculate their WHS record.
2. Check the By Score Differential button.
3. Complete the Date and Hour boxes ensuring where more than one round has been played on the same date a different time is used. Future updates of this process will clarify the format of input into these two boxes as yyyy-mm-dd and hh:mm.
4. Description, for simplicity type in History or you may opt to fully complete the event details.
5. From the playing history provided enter the Score Differential.
6. Select Confirm.
7. Repeat the process for the next submission until all cards have been entered. All results will appear in the players History and after an overnight handicap update will show in the players WHS index in chronological order.

Method 2 – By Adjusted Gross

This screenshot shows the 'Import Scores' dialog box with the 'By Adjusted Gross' radio button selected. The dialog box contains input fields for 'Date and Hour', 'Description', 'Holes', 'Adjusted Gross', 'Slope', 'Course Rating', and 'PCC'. 'Confirm' and 'Cancel' buttons are at the bottom. The background interface is the same as in Step 3, showing the 'PLAYER RECORD' for 'TAHINOPITTAS, Petros' with various tabs and a summary box on the right showing 'HCP 21.9 (Valid) Amateur'.

Use this Method for importing scorecards submitted for Non CGF events outside of the CGF area of jurisdiction, such as when on Golf trips overseas.

1. Check the By Adjusted Gross button.
2. Complete the Date and Hour boxes ensuring where more than one round has been played on the same date a different time is used. Future updates of this process will clarify the format of input into these two boxes as yyyy-mm-dd and hh:mm.
3. Description - for simplicity type in History or you may opt to fully complete the event details.
4. Holes - enter how many played, 18 or 9.
5. Adjusted Score – enter the Gross score from the scorecard.
6. Slope - enter the Slope rating of the Tees played.
7. Course Rating - enter the Course Rating of the Tees played.
8. PCC - enter the PCC if known or enter 0 if not known.
9. Select Confirm.
10. Repeat the process until all cards have been entered. All results will appear in the players History and after an overnight handicap update will show in the players WHS index in chronological order.

Method 3 – By Stableford Net

The screenshot displays the 'PLAYER RECORD' interface for a player named Petros Tahinopittas from Cyprus. The interface is divided into three main sections:























- Left Panel (Player Record):** Contains tabs for 'HCP Adjustment', 'Export HCPs', and 'HCP Certificate'. Below these are sections for 'Results', 'WHS Index', 'Charts', 'EGA Handicap', and 'Audit'.
- Center Panel (Input Fields):** A form for entering scorecard details. Fields include:
 - Holes:** A dropdown menu.
 - Stableford Net:** A dropdown menu.
 - Course HCP:** A dropdown menu.
 - PAR:** A dropdown menu.
 - Slope:** A dropdown menu.
 - Course Rating:** A dropdown menu.
 - PCC:** A dropdown menu.
 At the bottom of this panel are 'Confirm' and 'Cancel' buttons.
- Right Panel (Player Summary):** Displays the player's current handicap information: 'HCP 21.9 (Valid) Amateur'. It also features an 'Import Score' button.

Use this for importing Stableford scorecards submitted for Non CGF events outside of the CGF area of jurisdiction, such as when on Golf trips overseas.

1. Check the By Stableford Net button.
2. Complete the Date and Hour boxes ensuring where more than one round has been played on the same date a different time is used. Future updates of this process will clarify the format of input into these two boxes as yyyy-mm-dd and hh:mm.
3. Description, for simplicity type in History or you may opt to fully complete the event details.
4. Holes – enter how many played, 18 or 9.
5. Stableford Net - calculate the Stableford Net score from the scorecard.
6. Course HCP - enter the players Course handicap.
7. Par - enter the Par for the tee set played.
8. Slope - enter the Slope rating of the Tees played.
9. Course Rating - enter the Course Rating of the Tees played.
10. PCC - enter the PCC if known or enter 0 if not known.
11. Select Confirm.
12. Repeat the process until all cards have been entered. All results will appear in the players History and after an overnight handicap update will show in the players WHS index in chronological order.

Example 1

An example from a player's results history of a fully populated player record using the above methods, and how it appears in their Results folder.

Date	Tournament	Course	Holes	PAR	Origin	HCP	Index	PlayHCP	Stabl.	Gross (adj)	To Par	SD	Actions
2020-09-06	History	NONE	18	72	First	Yes	25.4	25	36	99	+27	25.4	
2020-08-15	History	NONE	18	72	First	Yes	25.9	26	36	96	+24	25.9	
2020-08-08	History	NONE	18	72	First	Yes	38.0	38	36	103	+31	38	
2020-07-26	History	NONE	18	72	First	Yes	32.4	32	36	104	+32	32.4	
2020-07-12	History	NONE	18	72	First	Yes	36.4	36	36	108	+36	36.4	
2020-06-28	History	NONE	18	72	First	Yes	26.5	27	36	98	+26	26.5	
2020-06-14	History	NONE	18	72	First	Yes	24.5	25	36	96	+24	24.5	
2020-03-14	History	NONE	18	72	First	Yes	34.5	35	36	106	+34	34.5	
2020-01-19	History	NONE	18	72	First	Yes	42.3	42	36	114	+42	42.3	
2019-12-11	History	NONE	18	72	First	Yes	40.1	40	36	112	+40	40.1	
2019-11-10	History	NONE	18	72	First	Yes	26.5	27	36	98	+26	26.5	
2019-10-27	History	NONE	18	72	First	Yes	25.5	26	36	93	+21	25.5	
2019-10-06	History	NONE	18	72	First	Yes	34.4	34	36	106	+34	34.4	
2019-08-22	History	NONE	18	72	First	Yes	42.8	43	36	114	+42	42.8	
2019-08-08	History	NONE	18	72	First	Yes	47.6	48	36	119	+47	47.6	
2019-08-04	History	NONE	18	72	First	Yes	33.0	33	36	105	+33	33	
2019-06-29	History	NONE	18	72	First	Yes	37.0	37	36	109	+37	37	
2019-06-15	History	NONE	18	72	First	Yes	30.4	30	36	102	+30	30.4	
2019-06-02	History	NONE	18	72	First	Yes	35.4	35	36	107	+35	35.4	
2019-05-29	HISTORY	NONE	18	72	First	Yes	31.7	32	36	103	+31	31.7	
2019-05-25	HISTORY	NONE	18	72	First	Yes	35.7	36	36	107	+35	35.7	
2009-12-31	Starting Virtual Score None		18	72	First	Yes	45.0	45	36	72	PAR	45	

Notes:

You can use History as a simple explanation in the Tournament field or the full name of the event.

You cannot populate the Course details.

Example 2

And those same results as they appear once calculated in the players WHS index folder.

You can see it is now a fully established record with more than 20 scorecards being submitted and shown as 8 of 20.

The best eight SD calculations appearing in red text in the righthand column.

2020-09-06	International	NONE	18	72	First	27.9	25	36	0	0	25.4	27.9	27.1		
Score Average		No. Scores	adjustment		Adjusted Avg		low Hcp		softCap		hardCap		calculated Hcp		
27.05		8 of 20	0		27.05		27.9		27.05 (30.9)		27.05 (32.9)		27.1		
Date	tournament	course	Holes	C.R. / Slope / PAR		HCP Index	Play HCP	Stb	Gross	PCC	SD	adj.Excep.	adj.Manual	adj.Pen	Differ
2020-09-06	International	NONE	18	68.9 / 134 / 72		25.4	25	36	99	0	25.4	0	0	0	25.4
2020-08-15	History	NONE	18	67.1 / 126 / 72		25.9	26	36	96	0	25.9	0	0	0	25.9
2020-08-08	History	NONE	18	64 / 116 / 72		38	38	36	103	0	38	0	0	0	38.0
2020-07-26	History	NONE	18	72 / 113 / 72		32.4	32	36	104	0	32.4	0	0	0	32.4
2020-07-12	History	NONE	18	72 / 113 / 72		36.4	36	36	108	0	36.4	0	0	0	36.4
2020-06-28	History	NONE	18	72 / 113 / 72		26.5	27	36	98	0	26.5	0	0	0	26.5
2020-06-14	History	NONE	18	72 / 113 / 72		24.5	25	36	96	0	24.5	0	0	0	24.5
2020-03-14	History	NONE	18	72 / 113 / 72		34.5	35	36	106	0	34.5	0	0	0	34.5
2020-01-19	History	NONE	18	72 / 113 / 72		42.3	42	36	114	0	42.3	0	0	0	42.3
2019-12-11	History	NONE	18	72 / 113 / 72		40.1	40	36	112	0	40.1	0	0	0	40.1
2019-11-10	History	NONE	18	72 / 113 / 72		26.5	27	36	98	0	26.5	0	0	0	26.5
2019-10-27	History	NONE	18	65.5 / 122 / 72		25.5	26	36	93	0	25.5	0	0	0	25.5
2019-10-06	History	NONE	18	72 / 113 / 72		34.4	34	36	106	0	34.4	0	0	0	34.4
2019-08-22	History	NONE	18	72 / 113 / 72		42.8	43	36	114	0	42.8	0	0	0	42.8
2019-08-08	History	NONE	18	72 / 113 / 72		47.6	48	36	119	0	47.6	0	0	0	47.6
2019-08-04	History	NONE	18	72 / 113 / 72		33	33	36	105	0	33	0	0	0	33.0
2019-06-29	History	NONE	18	72 / 113 / 72		37	37	36	109	0	37	0	0	0	37.0
2019-06-15	History	NONE	18	72 / 113 / 72		30.4	30	36	102	0	30.4	0	0	0	30.4
2019-06-02	History	NONE	18	72 / 113 / 72		35.4	35	36	107	0	35.4	0	0	0	35.4
2019-05-29	HISTORY	NONE	18	72 / 113 / 72		31.7	32	36	103	0	31.7	0	0	0	31.7

End

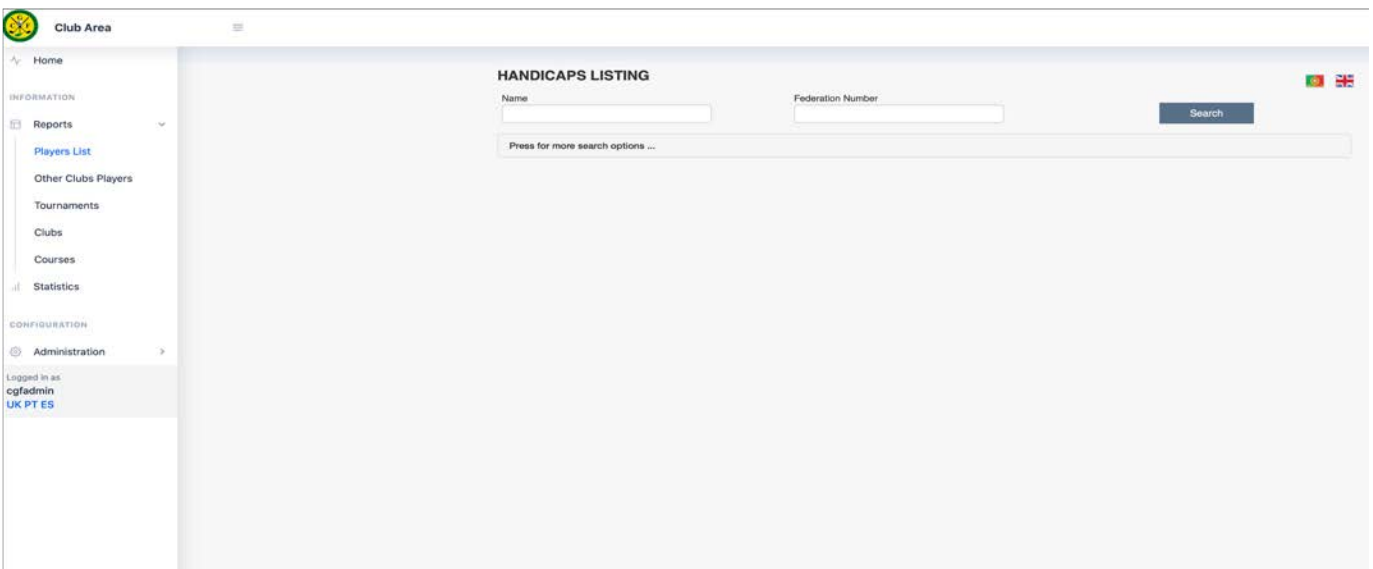
How to Guide # 5 - How to Review a Players WHS Index Record

Full functionality available to Club Admin only.

With the permission of the player concerned their Player record has been used in this “How to Guide” the screenshots are actual records.

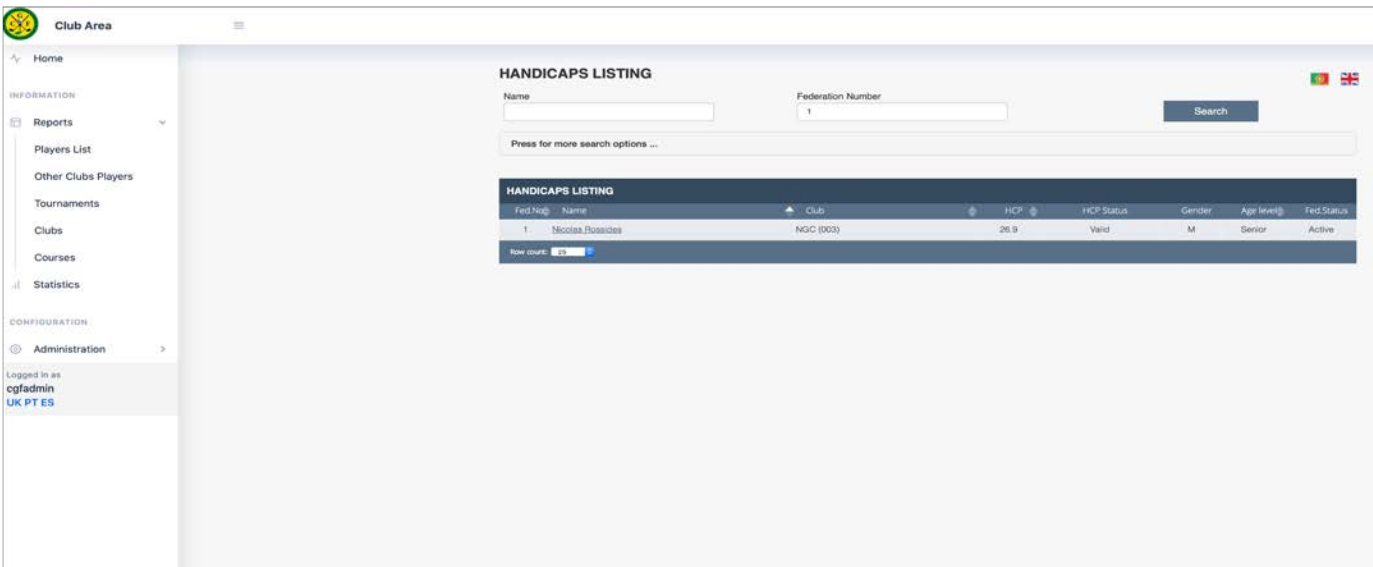
Step 1

- 1. Via the Club Area select Reports.
- 2. Then select Player List.



Step 2

- 1. Key in either the Players name or their Federation Number and hit Search.
- 2. The Search will now display any matches.



Step 3

1. If a player name was keyed in, more than one player with same name might appear, select the correct one.
2. If the federated licence is used than only that players record will display.
3. Select enter on the player name.

The screenshot shows the 'Club Area' interface. On the left is a sidebar with navigation links: Home, INFORMATION, Reports (with sub-links: Players List, Other Clubs Players, Tournaments, Clubs, Courses), Statistics, and CONFIGURATION (with sub-link: Administration). The main content area is titled 'HANDICAPS LISTING'. It features search fields for 'Name' and 'Federation Number' (containing '1'), a 'Search' button, and a link 'Press for more search options ...'. Below this is a table with the following data:

Fed No	Name	Club	HCP	HCP Status	Gender	Age (years)	Fed Status
1	Nicolas Rossides	NGC (003)	26.9	Valid	M	Senior	Active

At the bottom of the table, there is a 'New HCP' field with a dropdown menu showing '25'.

Step 4

Their real time record folder will appear.

The screenshot shows the 'Club Area' interface with the 'PLAYER RECORD' section. The player's name is 'Nicolas Rossides' from 'Cyprus'. To the right of the name is a small profile picture. Further right, the 'NUMBER AND CLUB' section shows '1 (Active)' and 'NGC Senior (1957-08-16)'. On the far right, the 'HCP' section shows '26.9 (Valid)' and 'Amateur'. Below this information are four buttons: 'HCP Adjustment', 'Export HCPs', 'HCP Certificate', and 'Import Scores'. At the bottom, there are six expandable sections: 'Results', 'WHS Index', 'Charts', 'EGA Handicap', and 'Audit', each with a downward arrow icon.

Step 5

1. Select Results to display all Tournaments that the player has been entered into and any EDS cards they may have submitted.
2. The results history contains both handicap and non-handicap qualifying records
3. The dustbin icon may be used to delete records, be careful IF you use it!

The screenshot shows the 'Club Area' interface with the 'PLAYER RECORD' section. The player is Nicolas Rossides, Cyprus. The 'Results' tab is selected, displaying a table of tournament results.

Date	Tournament	Course	Holes	PAR	Origin	HCP	Index	Play-CP	Stab	Gross (cp)	To Par	SD	Actions
2019-09-29	NOOM 2019 - Round 8 SV 29Sep	Secret Valley GC	18	71	Tourn	Yes	21.0	21	22	106	+35	33.1	
2019-09-15	NOOM 2019 - Round 7 M 15Sep	Morris GC	18	71	Tourn	No	21.0	20	12	115	+44	-	
2019-03-25	EDS Test 2	Secret Valley GC	18	71	Indiv	No	22.2	26	37	96	+25	-	
2019-03-24	EDS Test 1	Elexa GC	18	71	EDS	Yes	22.2	25	38	90	+21	20.8	
2019-02-09	NOOM 2019 - Round 1 EL 9Feb	Elexa GC	18	71	Tourn	Yes	22.1	23	26	104	+33	31.1	
2018-09-23	NOOM 2018 - Round 7 M 23Sep	Morris Hills GC	18	69	Tourn	Yes	22.0	21	23	103	+34	36	
2018-09-09	NOOM 2018 - Round 6 EL 9Sep	Elexa GC	18	71	Tourn	Yes	21.9	23	31	99	+28	26.7	
2018-09-01	NOOM 2018 - Round 5 AM 1Sep	Aphrodisia Hills GC	18	71	Tourn	Yes	21.8	22	27	102	+31	29.8	
2018-06-02	NOOM 2018 - Round 4 M 2Jun	Aphrodisia Hills GC	18	71	Tourn	Yes	21.8	22	31	96	+27	25.3	

Step 6

1. Back out of Results and now select the WHS Index tab.
2. The WHS Index folder only contains Handicap Qualifying scores.
3. The players last acceptable score with WHS HI detail will display.
4. Select the "magnifying glass icon" in the righthand column to expand the content.

The screenshot shows the 'Club Area' interface with the 'PLAYER RECORD' section. The 'WHS Index' tab is selected, displaying a table of handicap qualifying scores.

Date	Tournament	Course	Holes	PAR	Origin	Index	Play HCP	Stab	PCC	Diff Net	SD	Prev	Now	Actions
2019-09-29	NOOM 2019 - Round 8 SV 29Sep	Secret Valley GC	18	71	Tourn	21.0	21	22	0	-14	33.1	21.0	26.9	
2009-12-31	Initial Handicap	Before WHS										21	21	

At the bottom of the table, there is a note: 'Last Handicap Before WHS 20160602'.

Step 7

This will then display the WHS HI and the results of the calculations they are derived from.

Club Area

Home

INFORMATION

Reports

Players List

Other Clubs Players

Tournaments

Clubs

Courses

Statistics

CONFIGURATION

Administration

PLAYER RECORD

PLAYER

Nicolas Rossides
Cyprus

NUMBER AND CLUB

1 (Active)
NGC
Senior (1957-08-16)

HCP

26.9 (Valid)
Amateur

HCP Adjustment
Export HCPs
HCP Certificate
Import Scores

Results


WHS Index

Player WHS														
Date	Tournament	Course	Holes	FWD	Origin	Index	Play HCP	Start	PCC	GFI Net	SD	Prev	New	Actions
2019-08-29	NOOM 2019 Round 8 SV 29Sep GC	Serres Valley	18	71	Tour	21.0	21	22	0	-14	33.1	21.0	26.9	
	Score Average	No. Scores	adjustment	Adjusted Avg.	low Hcp	softCap	hardCap	calculated Hcp						
	26.87%	8 of 20	0	26.87%	-0	(3.0)	0	(5.0)	26.9					
2009-12-31	Initial Handicap	Last Handicap Before WHS 2019-08-29												
	21	21												

<< >>
Go to page: from count:
Showing 1 of 2

Step 8

1. Select the “eye” icon on the first line entry to again expand and display their Qualifying score history.
2. You will see in the “differ” column upto 8 score differentials in Red text.
3. The SD in red are those used in the best 8 from 20 calculation.
4. The display shows in descending order from newest down to oldest records.
5. Any subsequent acceptable score is automatically placed at the top of the list and removes the oldest entry on the record.


Club Area

Home

INFORMATION

Reports

Players List

Other Clubs Players

Tournaments

Clubs

Courses

Statistics

CONFIGURATION

Administration

Logged in as

ogladmih

UK PT ES

Date	Tournament	Course	Holes	Par	Origin	Index	Play HCP	Stab	PCC	Differ	SD	Prev	New	Actions
2019-09-29	NOOM 2019 - Round 8 EV 25Sep GC	Secret Valley	18	71	Town	21.0	21	22	0	-14	33.1	21.0	20.9	C

Score Average	No. Scores	adjustment	Adjusted Avg	low Hcp	softCap	handicap	calculated Hcp
20.875	8 of 20	0	20.875	0	0 (0.0)	0	20.9

Date	Tournament	Course	Holes	C.R. / Slope / PAR	HCP Index	Play HCP	SD	Stress	PCC	SD	adj.Extra	adj.Manual	adj.Pen	Diff
2019-09-29	NOOM 2019 - Round 8 EV 25Sep	Secret Valley GC	18	67.1 / 133 / 71	21	21	22	106	0	33.1	0	0	0	30.1
2019-03-34	EDS Test 1	Elea GC	18	68.5 / 129 / 71	22.2	23	38	92	0	20.8	0	0	0	20.6
2019-03-08	NOOM 2019 - Round 1 EV 8Feb	Elea GC	18	68.5 / 129 / 71	22.1	23	26	104	0	31.1	0	0	0	31.1
2018-09-23	NOOM 2018 - Round 7 MH 25Sep	Minthia Hills GC	18	66.8 / 117 / 69	22	21	23	103	0	36	0	0	0	36.0
2018-09-09	NOOM 2018 - Round 6 EL 8Sep	Elea GC	18	68.5 / 129 / 71	21.9	23	31	99	0	26.7	0	0	0	26.7
2018-09-01	NOOM 2018 - Round 5 AH 15Sep	Aphrodite Hills GC	18	68.6 / 126 / 71	21.8	22	27	102	0	29.8	0	0	0	29.8
2018-06-02	NOOM 2018 - Round 3 AH 2Jun	Aphrodite Hills GC	18	68.8 / 126 / 71	21.8	22	31	99	1	25.3	0	0	0	25.3
2018-05-06	NOOM 2018 - Round 2 MH 8May	Minthia Hills GC	18	66.8 / 117 / 69	21.7	20	21	104	0	35.9	0	0	0	35.9
2018-04-15	NOOM 2018 - Round 1 EV 15Apr	Secret Valley GC	18	67.1 / 133 / 71	21.7	22	33	96	0	24.6	0	0	0	24.6
2017-12-10	NOOM 2017 - Round 8 EV 10Dec	Secret Valley GC	18	69.4 / 138 / 71	19.6	21	24	104	0	28.3	0	0	0	28.3
2017-09-17	NOOM 2017 - Round 6 MH 17Sep	Minthia Hills GC	18	70.9 / 123 / 71	18.5	20	21	106	1	31.3	0	0	0	31.3
2017-06-18	NOOM 2017 - Round 5 EV 18Jun	Secret Valley GC	18	69.4 / 136 / 71	18.4	21	24	104	0	28.7	0	0	0	28.7
2017-06-11	Special Olympics Open 2017 Minthia Hills GC	Minthia Hills GC	18	68.4 / 121 / 71	18.3	17	21	103	0	32.3	0	0	0	32.3
2017-06-04	NOOM 2017 - Round 4 EL 4Jun	Elea GC	18	71.1 / 132 / 71	18.2	21	17	111	0	34.2	0	0	0	34.2
2017-05-06	NOOM 2017 - Round 3 AH 6May	Aphrodite Hills GC	18	70.4 / 126 / 70	18.1	21	20	107	0	32.8	0	0	0	32.8
2017-04-08	NOOM 2017 - Round 1 AH 8Apr	Aphrodite Hills GC	18	70.4 / 126 / 70	18	20	15	111	2	34.6	0	0	0	34.6
2016-12-11	NOOM 2016 - Round 8 MH 11Dec	Minthia Hills GC	18	70.9 / 123 / 71	19	21	21	107	0	33.2	0	0	0	33.2
2016-09-17	NOOM 2016 - Round 5 EL 17Sep	Elea GC	18	71.1 / 132 / 71	18.9	22	21	106	0	31.6	0	0	0	31.6
2016-09-02	NOOM 2016 - Round 4 AH 5Sep	Aphrodite Hills GC	18	70.4 / 126 / 70	18.8	21	22	105	0	31	0	0	0	31.0
2016-07-23	NOOM 2016 - Round 3 AH 23Jul	Aphrodite Hills GC	18	70.4 / 126 / 70	18.7	21	16	111	0	36.4	0	0	0	36.4

Step 9

You can back out of the folder or menu at any time by selecting the folder name.

Notes and Examples:

The following show the differences between the previous screenshot in Step 8 for a player with an established handicap of 20 handicap qualifying rounds, to these examples where the players HI is based upon only 4 scores.

Example 1.

A record with less than 20 scores is “Not yet established” and the No of scores entry might show for example as 1 of 4. Refer to the RoH Rule 5.2a page 53 and 54.

Player WHS															
Date	Tournament	Course	Holes	PAR	Origin	Index	Play HCP	Stabl.	PCC	Diff.Net	SD	Prev	New	Actions	
2020-08-08	EDS	NONE	18	72	First	40.1	38	36	0	0	37.6	40.1	36.6		
Score Average		No. Scores	adjustment		Adjusted Avg		low Hcp	softCap		hardCap		calculated Hcp			
37.6		1 of 4 (adjust = -1)	-1		36.6		-	-		-		36.6			
Date	tournament	course	Holes	C.R. / Slope / PAR		HCP Index	Play HCP	Stb	Gross	PCC	SD	adj.Excep.	adj.Manual	adj.Pen	Differ
2020-08-08	EDS	NONE	18	72 / 113 / 72		37.6	38	36	109	0	37.6	0	0	0	37.6
2020-08-06	EDS	NONE	18	72 / 113 / 72		43.9	44	36	115	0	43.9	0	0	0	43.9
2020-08-04	EDS	NONE	18	72 / 113 / 72		42.1	42	36	114	0	42.1	0	0	0	42.1
2020-08-03	Initial Hcap	NONE	18	72 / 113 / 72		54	54	36	72	0	56	0	0	0	56.0
2020-08-06	EDS	NONE	18	72	First	40.1	44	36	0	0	43.9	40.1	40.1		
2020-08-04	EDS	NONE	18	72	First	54.0	42	36	0	0	42.1	54.0	40.1		
2020-08-03	Initial Handicap WHS	Initial Hcap										54	54		

Example 2.

Where a player has submitted an Exceptional Score, adjustments will be auto applied. Refer to the RoH Rule 5.9 page 65. Be aware that the rules and subsequent calculation relate to Score Differential and not stableford points. Any adjustments appear in the adj. Excep column.

Adjusted Avg		low Hcp		softCap		hardCap		calculated Hcp							
31.325		35.1		31.325 (38.1)		31.325 (40.1)		31.3							
Holes	C.R. / Slope / PAR	HCP Index	Play HCP	Stb	Gross	PCC	SD	adj.Excep.	adj.Manual	adj.Pen	Differ				
18	67.1 / 126 / 71	35.1	35	48	94	0	24.1	-2	0	0	22.1				
18	67.1 / 126 / 71	36.4	37	44	100	0	29.5	0(-2)	0	0	27.5				
18	67.1 / 126 / 71	37.1	37	41	103	0	32.2	0(-2)	0	0	30.2				
18	67.1 / 126 / 71	37.1	37	36	108	0	36.7	0(-2)	0	0	34.7				

End


How to Guide # 6 - How to Download a Handicap Certificate

Access available to all active Federated players.

Step 1

1. From the Players record select the dark blue button - Handicap Certificate.
2. Select Confirm.


PLAYER RECORD

PLAYER TAHINOPITTAS, Petros Cyprus		NUMBER AND CLUB 4437 (Active) CGF SUB21 (2000-01-01)	HCP 16 (Valid) Amateur
<div>HCP Adjustment Export HCPs HCP Certificate Import Scores</div>			
Results			
WHS Index			
Charts			
EGA Handicap			
Audit			

Step 2

1. Right mouse click and select Copy, paste the document to a suitable location on your device.

PLAYER RECORD

PLAYER TAHINOPITTAS, Petros Cyprus		NUMBER AND CLUB 4437 (Active) CGF SUB21 (2000-01-01)	HCP 16 (Valid) Amateur
<div>HCP Adjustment Export HCPs HCP Certificate Import Scores</div>			
Results			
WHS Index			
Charts			
EGA Handicap			
Audit			

HCP Certificate Request

☒ Default Language
☒ Full List

After confirmation, check if the browser does not prevent opening pop-up windows

Confirm Cancel

Step 3

1. Subject to your browser security settings the Certificate will appear.



HANDICAP CERTIFICATE

Name: TAHINOPITTAS,Petros

Federation No.: 4437

Handicap Index: 16

HCP Status: Valid

Certificate Date: 2020-09-27 (Valid till next Qualifying Round)

Low Handicap Index: 0

Club: Cyprus Golf Federation

#	Date	Tournament	Holes	CR/Slope/PAR	Index	Play HCP	PCC	Gross Adjust	Stabl Net	Score Diff	Adjust Total	Final SD
1	2020-09-26	EDS	18	67.1 / 126 / 71	21.9	21	0	86	42	17.0	0.0	17.0
2	2020-09-26	EDS	18	68.5 / 129 / 71	21.9	23	0	96	34	24.1	0.0	24.1
3	2020-09-26	EDS	18	70.4 / 129 / 71	21.9	24	0	98	33	24.2	0.0	24.2
4	2020-09-25	Initial for Hcap (test)	18	67.1 / 126 / 71	21.9	21	0	96	32	25.9	-2.0	23.9

In this example the Handicap index shown as 16 highlights that the player has only submitted 4 cards for handicap and presently falls into the less than 20 score card submission process as per Rules of Handicapping, Rule 5.2a.

It is recommended to stamp and sign the record to provide a degree of authenticity to the receiving club.

End

How to Guide # 7 – How to Delete an Individual score.

Access available to Club Admin only.


Should it be necessary to delete an Individual score (EDS) from a playing history.

Step 1

1. Go to the Players Record
2. Select Results
3. Identify the Result you wish to delete.

PLAYER RECORD

PLAYER
TAHINOPITTAS,Petros
Cyprus






NUMBER AND CLUB
4437 (Active)
CGF
SUB21 (2000-01-01)

HCP
21.9 (Valid)
Amateur

HCP Adjustment Export HCPs HCP Certificate Import Scores

Results

Date	Tournament	Course	Holes	PAR	Origin	HCP	Index	PlayHCP	Stblt	Gross (adj)	To Par	SD	Actions
2020-09-26	EDS	Elex GC	18	71	Indiv	Yes	21.9	23	35	95	+24	-	
2020-09-26	EDS	Aphrodite Hills GC	18	71	Indiv	Yes	21.9	24	33	98	+27	-	
2020-09-25	Initial for Hcap (test)	Secret Valley GC	18	71	Indiv	Yes	54.0	56	67	96	+25	25.9	


Go to page: 1 Row count: 300 Showing 1-3 of 3

Step 2

1. Identify the result to be deleted and click on the Dustbin Icon
2. This process is NOT reversible so be carefull.
3. Select delete

PLAYER RECORD

PLAYER
TAHINOPITTAS,Petros
Cyprus



NUMBER AND CLUB
4437 (Active)
CGF
SUB21 (2000-01-01)

HCP
21.9 (Valid)
Amateur

HCP Adjustment Export HCPs HCP Certificate Import Scores

Results

Player 4437

Date 2020-09-26 11:00:00


Delete Cancel

Step 3

- 1. The result has now been deleted from the player record.
- 2. The players current HI would be recalculated during the overnight update process.

PLAYER RECORD

PLAYER
TAHINOPITTAS, Petros
Cyprus



NUMBER AND CLUB
4437 (Active)
CGF
SUB21 (2000-01-01)

HCP
21.9 (Valid)
Amateur

HCP Adjustment



Export HCPs

HCP Certificate

Import Scores

Results

Player Results

Date	Tournament	Course	Holes	PAR	Origin	HCP	Index	PlayHCP	Stbl.	Gross (adj)	To Par	SD	Actions
2020-09-26	EDS	Aphrodite Hills GC	18	71	Indiv	Yes	21.9	24	33	98	+27	24.2	
2020-09-25	Initial for Hcap (test)	Secret Valley GC	18	71	Indiv	Yes	54.0	56	67	96	+25	25.9	

<< < 1 > >>

Go to page: 1 Row count: 100

Showing 1-2 of 2

End

How to Guide # 8 - How to look up overseas Course and Slope Rating information.

Access available to all – Public website.

1. You might find that a players Handicap Index history record or a scorecard from a club outside of CGF does not contain sufficient detail necessary to Import scores into a player's CGF record for handicap purposes.
2. The WHS - USGA Course rating program (CRP) is the recommended software for calculating course and slope ratings.
3. It is the prime source of upto date CR and SR values.
4. The Course Rating and Slope Database provides upto date information on each and every Course rating published across the WHS.
5. If the information you require is NOT shown, then the affiliated country has yet to publish final rating values under the CRP or the course has not yet been rated.
6. In these situation's you will need to ask the player, to contact the course where the history record or round was maintained or played and ask them to forward the Course and Slope rating values for the tees played.
7. If there are no values forthcoming you cannot use the process in CGF How to Guide # 4.

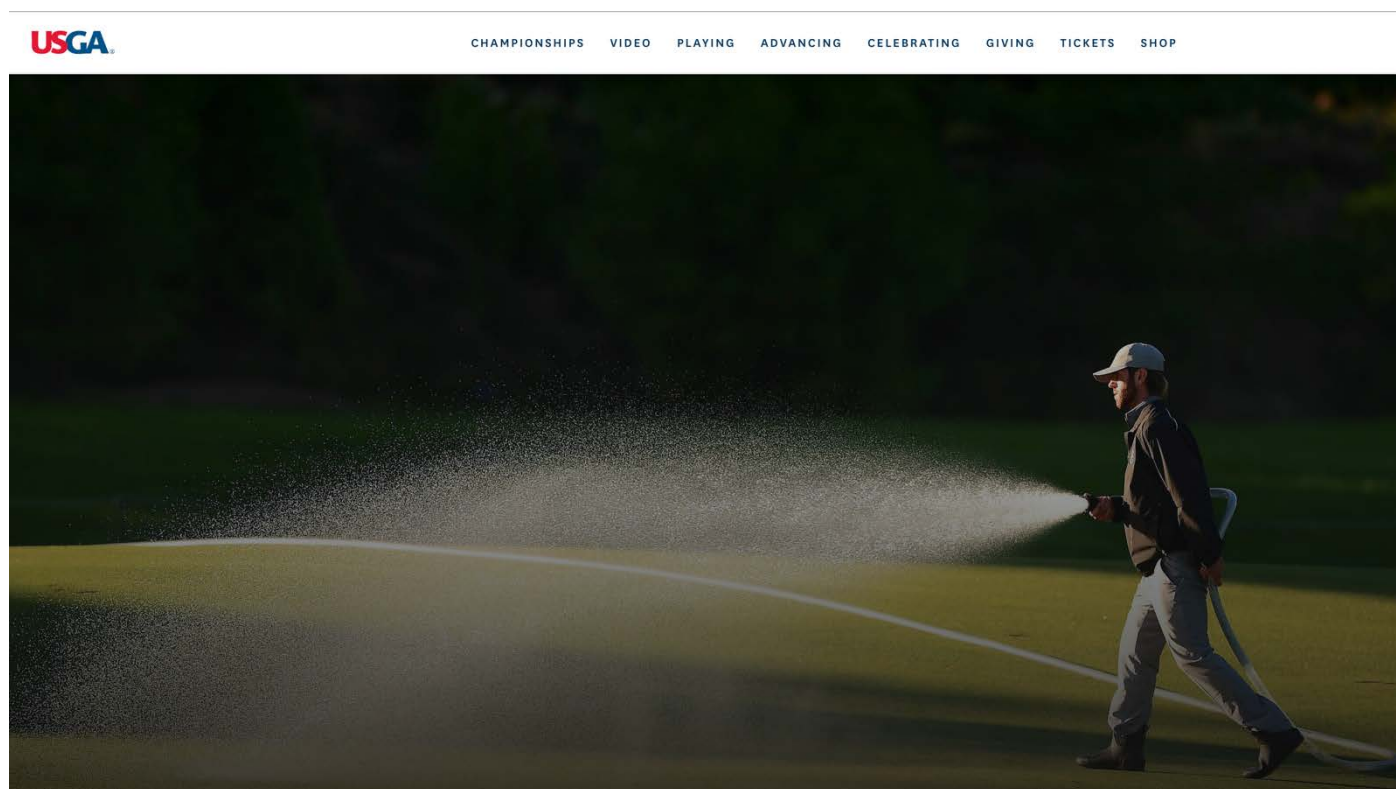
We have a player who wishes to update their record, has a valid scorecard but the information provided does not contain all the values we need.

Step 1

On your browser go to <https://www.USGA.org>

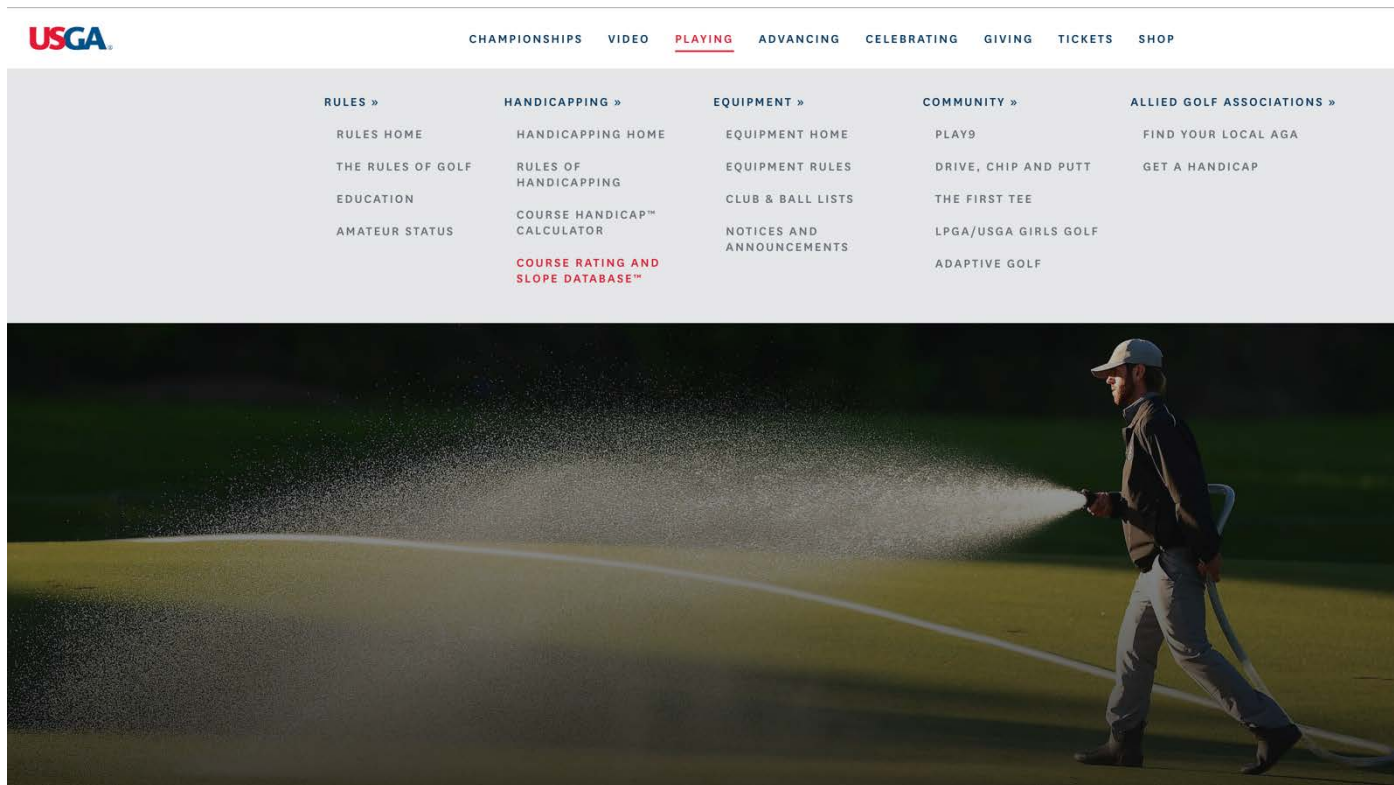
The current Home screen looks like this.

Look for the PLAYING tab.



Step 2

1. Select the Playing tab on the navigation bar.
2. Then select Course Rating and Slope Database.



Step 3

1. The default page shows as follows.


A screenshot of the USGA Course Rating and Slope Database™ search page. The page has a header with the USGA logo and navigation tabs. The main heading is 'Course Rating and Slope Database™'. Below the heading is a search form with the following fields: Club Country (dropdown menu with 'United States of America' selected), Club Name (text input), Club City (text input), and Club State (dropdown menu with '(Select)' selected). A 'SUBMIT' button is located below the form. There are also some notes and an example provided for the search criteria.

Step 4

1. In our example we will look up the Cotswold Edge Golf Club in Gloucestershire, England.
2. From the Club Country menu choose the country of the course – England.
3. From the Club State, select the state, district or county provided by the national associations - Gloucestershire
4. Select submit.

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National Course Rating Database

CHAMPIONSHIPSVIDEOPLAYINGADVANCINGCELEBRATINGGIVINGTICKETSSHOP

Course Rating and Slope Database™

To begin a new lookup please fill in one or more fields below. Scroll down to see your results.

**Note: You may enter a partial Club Name to get more results.*

**Example: Typing 'peb' (no quotes) for the Club Name would return both "Pebble Beach Golf Links" in CA AND "Pebble Brook CC" in TX.*

Club

Country:

England

Club Name:

Club City:

Club State:

Gloucestershire

SUBMIT

**Note: To view the ratings, click on the Course Name.*

Step 5

1. After selecting submit, an alphabetical list of courses which have published ratings will display, we show just an extract from that list.
2. Select the course you require under the Course Name column.

Club Name	Course Name	City	State
Alexander Park Resort (1021091)	Alexander Park Resort (1021091) - Alexander Park Resort	Ledbury	GB-GLS
Brickhampton Court Golf Complex (1002497)	Brickhampton Court Golf Complex (1002497) - Brickhampton Court Golf Complex	Gloucester	GB-GLS
Broadway Golf Club (1002649)	Broadway Golf Club (1002649) - Broadway	Broadway	GB-GLS
Chipping Sodbury Golf Club (1003968)	Chipping Sodbury Golf Club (1003968) - The Beaufort	Bristol	GB-GLS
Cirencester Golf Club (1004083)	Cirencester Golf Club (1004083) - Cirencester	Cirencester	GB-GLS
Cleeve Cloud Golf Club (1004168)	Cleeve Cloud Golf Club (1004168) - Cleeve Cloud Golf Club	Gloucestershire	GB-GLS
Cotswold Edge Golf Club (1004511)	Cotswold Edge Golf Club (1004511)	Wotton-under-Edge	GB-GLS
Cotswold Hills Golf Club (1004524)	Cotswold Hills Golf Club (1004524) - Cotswold Hills	Cheltenham	GB-GLS
Dymock Grange Golf Club (1005554)	Dymock Grange Golf Club (1005554)	Dymock	GB-GLS
Filton Golf Club (1006328)	Filton Golf Club (1006328) - Filton	Bristol	GB-GLS
Forest Hills Golf Club (1006509)	Forest Hills Golf Club (1006509) - Forest Hills	Coleford	GB-GLS
Forest of Dean Golf Club Bells Hotel & Country Club (1006513)	Forest of Dean Golf Club Bells Hotel & Country Club (1006513) - Forest of Dean Golf Club (1006513)	Coleford	GB-GLS
Gloucester Golf Club (1017052)	Gloucester Golf Club (1017052)	Gloucester	GB-GLS
Henbury Golf Club (1008109)	Henbury Golf Club (1008109) - Henbury	Bristol	GB-GLS
Hilton Puckrup Hall Hotel and Golf Club (1008514)	Hilton Puckrup Hall Hotel and Golf Club (1008514) - Puckrup Hall Hotel and Golf Club	Tewkesbury	GB-GLS
Knowle Golf Club (1009710)	Knowle Golf Club (1009710) - Knowle	Bristol	GB-GLS
Lilley Brook Golf Club (1010181)	Lilley Brook Golf Club (1010181) - Lilley Brook	Cheltenham	GB-GLS
Long Ashton Golf Club (1010422)	Long Ashton Golf Club (1010422) - Long Ashton	Bristol	GB-GLS
Lydney Golf Club (1010613)	Lydney Golf Club (1010613) - Lydney Golf Club	Lydney	GB-GLS

Step 6

- 1. Now you can see all published Tees under the Course and Slope Rating for the selected course.

Course Rating and Slope Database™

Course Rating Search Results

Club/Course Name	City	State
Cotswold Edge Golf Club (1004511) - Cotswold Edge Golf Club (1004511)	Wotton-under-Edge	GB-GLS

Tee Name	Gender	Par	Course Rating (18)	Bogey Rating (18)	Slope Rating (18)	Front (9)	Back (9)
White	M	71	70.4	94.2	128	36.1 / 127	34.3 / 129
Yellow	M	71	68.5	92.2	128	35.0 / 129	33.5 / 126
Red	F	72	71.7	101.3	126	36.8 / 126	34.9 / 125

NEW SEARCH

End

